

Q&A – Phase I of the Restricted procedure ref. LISA-2016-RP-03

Provision of Security services and equipment

Series 2- Replies to Questions received by 25.11.2016

THE ANSWERS PROVIDED HEREWITH, INCLUDING THE REVISED ATTACHMENTS, SHALL FORM AN INTEGRAL PART OF THE RELEVANT DOCUMENTS OF THE TENDER DOSSIER.

Question 2.1

Contracting authority: Could you please confirm if **eu-LISA** would be the contracting authority for all requirements independently of where the services are delivered (Estonia, Belgium, France)?

Answer 2.1

We confirm that the only contracting authority is eu-LISA for the future contracts for all locations indicated in the call for tenders. Please also refer to the contract notice and to the guide for candidates.

Question 2.2

Subcontracting: Guide for candidates point 6.3 and Standard application form SECTION 1.2 – STATEMENT ON SUBCONTRACTING

In the guide for candidates and the Standard application form we are required to indicate the subcontractor we would like to include in our proposal. However, as indicated in the Guide for Candidates point 3, this phase 1 consists in a pre-selection of candidates that will receive the invitation to tender in a phase 2. Once selected, we understand that the candidates will receive the full set of tender documents. Without these specific documents, we are not able to assess the need of including subcontractors to our proposal. Is our understanding correct? If affirmative, do you agree to not include subcontractors in the proposal for this first phase?

Answer 2.2

No, your understanding is not correct.

We confirm that the consortium members and subcontractors need to be identified in Phase 1 in this call for tenders in order to be able to assess if the candidates fulfil the selection criteria. The composition of the consortia shall not be changed in phase 2. Nevertheless, during the implementation phase it is possible to take other subcontractors according to Art. II.7 of the Framework Contract.

Question 2.3**Payment conditions (Framework contract template)**

Could you please elaborate on the payment schedule expected for the supply lots 3 and 4?

Answer 2.3

Based on Art I.3.4 of the Framework Contract template the payment terms for the supply under Lots 3 and 4 are:

“For other orders invoices shall be issued upon delivery of the service, supply as defined in the relevant specific contracts/order forms and or requests for services.

Without prejudice to the generality of the foregoing, payments will be made in accordance with Article II.17, which is complemented by Article 3.2 of the Service Requirements and the provisions of the order forms or specific contracts.”

Thus as indicated above for purchase of new equipment invoices shall be issued upon delivery of the supply.

In addition, maintenance fees or maintenance related costs may be invoiced on a yearly basis and in advance for the whole period as specified in the relevant order form or specific contract.

Attached you will find the updated Framework Contract template where invoicing of the maintenance for Lots 3 and 4 is also indicated.
