

**Q&A – Call for Tenders LISA/2017/OP/02 Framework Supply Contract for the Supply of Furniture for the New Building in eu-LISA's Operational site in Strasbourg**

**Series 4 - Replies to Questions received by 10.10.2017**

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**THE ANSWERS PROVIDED HEREWITH, INCLUDING THE REVISED ATTACHMENTS, SHALL FORM AN INTEGRAL PART OF THE RELEVANT DOCUMENTS OF THE TENDER DOSSIER.**

**Question 4.1**

With reference to the call for tenders mentioned above, we would like to ask you a clarification because there is a point that is not clear to us.

In the tender documents where we speak of "whole duration of the contract", do you mean 2 years (as in the contract notice) or 2 years + 1 + 1 (so 4 years)?

**Answer 4.1**

Contract notice shall be read together with the Tender Specifications - published under [http://www.eulisa.europa.eu/Procurement/Tenders/LISA2017OP02/Tender%20Specifications\\_LISA-2017-OP-02.pdf](http://www.eulisa.europa.eu/Procurement/Tenders/LISA2017OP02/Tender%20Specifications_LISA-2017-OP-02.pdf). Article II.2.7) of the contract notice says that contract will be signed for 24 months, and that renewals, which conditions are listed in the tender documents, are possible.

Sub-clause 2.4 of the Tender Specifications clearly describes that:

*"The contract resulting from the present call for tenders will have an initial duration of 2 years as from the date of signature, and may be renewed up to 2 times, each for an additional period of 1 year"*

Conditions of renewal are listed under Article I.2 of the Draft Framework Contract: [http://www.eulisa.europa.eu/Procurement/Tenders/LISA2017OP02/Annex%204\\_Draft%20Framework%20contract\\_LISA-2017-OP-02.zip](http://www.eulisa.europa.eu/Procurement/Tenders/LISA2017OP02/Annex%204_Draft%20Framework%20contract_LISA-2017-OP-02.zip)

Consequently, contract is foreseen to last for two years, and it may be renewed twice each time for maximum duration of 12 months. Thus, maximum possible duration of the contract will be 4 years from the date of signature of the contract by both parties.

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**Question 4.2**

Typing mistake in the tender documentation

**Answer 4.2**

eu-LISA calls to the attention of all tenderers that there is a typing mistake in the tender documentation as to the specifications required for the item 1.4.2 under "Annex 1.1 to the Tender Specifications" and "Annex 3 to TS". Concerning item reference 1.4.2. "R12" its designation shall not

be “Metal shelf A” but “Metal shelf B” and its required specifications under column “2. Specifications required” shall be read:

*“Metal shelving. Size: approximately H2000 mm x L 1200 mm for box archiving, with at least 4 adjustable shelves.”*

Please also see updated related annexes published under :

1) Annex 1.1:

[http://www.eulisa.europa.eu/Procurement/Tenders/LISA2017OP02/Annex%201-1\\_Technical%20Specifications\\_LISA-2017-oP-02\\_rev\\_10.10.2017.pdf](http://www.eulisa.europa.eu/Procurement/Tenders/LISA2017OP02/Annex%201-1_Technical%20Specifications_LISA-2017-oP-02_rev_10.10.2017.pdf)

2) Annex 3:

[http://www.eulisa.europa.eu/Procurement/Tenders/LISA2017OP02/Annex%203\\_Technical%20and%20Financial%20Offer%20Form\\_LISA-2017-oP-02\\_rev\\_10.10.2017.zip](http://www.eulisa.europa.eu/Procurement/Tenders/LISA2017OP02/Annex%203_Technical%20and%20Financial%20Offer%20Form_LISA-2017-oP-02_rev_10.10.2017.zip)

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#### **Question 4.3**

Can we access the site in semi-trailer (semi-remorque)?

#### **Answer 4.3**

No. The access street to the site (rue de la Faisanderie) offers limited and restricted circulation and parking capabilities. The entry to the site is limited to a vehicle inspection are for truck up to 9,30m length.

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#### **Question 4.4**

Can parking places in the street be booked for us?

#### **Answer 4.4**

Generally no due to stated constraints with regards to limited parking capabilities. However, any direct contact between the tenderer and the municipality to arrange for such conditions during a precise timeframe can always be established as legally foreseen. Please do also consider Article 3.5 of the “Annex1.2\_Service Level Requirements”

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#### **Question 4.5**

Can the security gate remains opened while the goods are being repatriated?

#### **Answer 4.5**

No. The security gate (vehicle inspection area) will only be opened for the time strictly required for the vehicle to pass through it. Goods are to be driven into the secured compound of the Agency by the above indicated maximum sized truck and unloaded in front of the buildings' main entry doors. Please do note that that vehicle will be security checked whilst in the inspection area, so that its contents/good must be stored in a way to allow a security check to be performed.

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**Question 4.6**

Can our tools be locked up every evening to prevent from taking them outside the site and being under control the following morning?

**Answer 4.6**

Yes. Once security checked, you can bring in a tool case and keep it stored on site during your service provision. Please ensure it being locked up as eu-LISA will not be held responsible for the loss of its contents or any other wrong usage of it.

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**Question 4.7**

Is it possible to install the furniture by night ?

**Answer 4.7**

Yes. Certain areas, being occupied, will allow or recommend logistics to be undertaken outside normal office working hours, subject to supervision of security staff. Therefore, not more than a maximum of 3 teams/locations shall be allowed in parallel. No disturbance to the neighbours shall occur.

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