

Note for the Management Board

Subject: Delegation of powers related to the organisational structure

Dear colleagues,

The Agency's establishing Regulation¹ indicates the functions of the Management Board and the functions and powers of the Executive Director. In particular, the Management Board has the role to ensure that the Agency carry out its tasks, while the Executive Director is responsible for the management of the Agency.

According to Article 19(1)(e) of the Agency's establishing Regulation, the Management Board shall take all decisions on the establishment of the Agency's organisational structure and, where necessary, its modification, taking into consideration the Agency's activity needs and having regard to sound budgetary management.

The role of the Management Board is foreseen in the establishing Regulation to ensure that the Agency carries out its tasks.

The Management Board is, thus, responsible for identifying and modifying the organisational structure, which means the broad hierarchical arrangement of lines of authority in the structure of the Agency (see Article 18) including the coordination of the information flows between the different levels of management.

Without prejudice to the role of the Management Board, Article 24 establishes that the Executive Director shall assume full responsibility for the tasks entrusted to the Agency. In particular, s/he shall ensure the Agency's day-to-day administration (Article 24(3)(a)) and exercise his/her responsibilities in accordance to Article 24(3)(c).

It shall be the responsibility of the Executive Director to identify the role and tasks of the teams as well as to manage the allocation of human resources, within the limit approved by the Management Board in the Single Planning Document for the respective year human resource planning, and in line with Article 17(3) of the establishing Regulation. Thus, the Executive Director shall be delegated the

¹ Regulation (EU) No 2018/1726 of the European Parliament and of the Council of 14 November 2018 on the European Union Agency for the Operational Management of Large-Scale IT Systems in the Area of Freedom, Security and Justice (eu-LISA), and amending Regulation (EC) No 1978/2006 and Council Decision 2007/533/JHA and repealing Regulation (EU) No 1077/2011 (OJ L 295, 21.11.2018, p. 99.).

responsibility to establish and modify the detailed organigram of the Agency identifying the headcounts and portfolios of the teams.

Therefore, I hereby propose the Management Board to adopt the following decision:

The Management Board, in application of Article 19(1)(e) and 24(3)(a), 24(3)(c) and 24(3)(e) of the establishing Regulation of the Agency, decides that the powers for the establishment and modification of the detailed organigram of the Agency and the deployment of the human resources within the approved establishment plan of the Agency as presented in the Single Programming Document for the respective year are delegated to the Executive Director.

The Executive Director shall inform annually the Management Board of the decisions made in implementation of these delegated powers.

Zsolt Szolnoki

Chair of the Management Board