<table>
<thead>
<tr>
<th>Column 1</th>
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</thead>
<tbody>
<tr>
<td>Data Collected</td>
<td>Purpose</td>
<td>Processing Activity</td>
<td>Retention Period</td>
</tr>
<tr>
<td>AIT</td>
<td>A. General personal data</td>
<td>Data collected for the purpose of ensuring transparency, proportionality, equal treatment of personal data</td>
<td>2 years from the date of publication</td>
</tr>
<tr>
<td>B. Technical personal data</td>
<td>Data collected for the purpose of ensuring transparency, proportionality, equal treatment of personal data</td>
<td>6 months</td>
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<tr>
<td>C. Other personal data</td>
<td>Data collected for the purpose of ensuring transparency, proportionality, equal treatment of personal data</td>
<td>N/A</td>
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<tr>
<td>D. Technical data related to the usage events of electronic signature service</td>
<td>Data collected for the purpose of ensuring transparency, proportionality, equal treatment of personal data</td>
<td>N/A</td>
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<tr>
<td>E. Logs files – 12 months in SharePoint.</td>
<td>Data collected for the purpose of ensuring transparency, proportionality, equal treatment of personal data</td>
<td>N/A</td>
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<tr>
<td>F. Other personal data</td>
<td>Data collected for the purpose of ensuring transparency, proportionality, equal treatment of personal data</td>
<td>N/A</td>
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<tr>
<td>G. Other personal data</td>
<td>Data collected for the purpose of ensuring transparency, proportionality, equal treatment of personal data</td>
<td>N/A</td>
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<tr>
<td>H. Other personal data</td>
<td>Data collected for the purpose of ensuring transparency, proportionality, equal treatment of personal data</td>
<td>N/A</td>
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<tr>
<td>I. Other personal data</td>
<td>Data collected for the purpose of ensuring transparency, proportionality, equal treatment of personal data</td>
<td>N/A</td>
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</tr>
<tr>
<td>J. Other personal data</td>
<td>Data collected for the purpose of ensuring transparency, proportionality, equal treatment of personal data</td>
<td>N/A</td>
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</tbody>
</table>

**Personal data concerns**:

- A. General personal data
- B. Technical personal data
- C. Other personal data
- D. Technical data related to the usage events of electronic signature service
- E. Logs files – 12 months in SharePoint.
- F. Other personal data
- G. Other personal data
- H. Other personal data
- I. Other personal data
- J. Other personal data

**Retention Period**:

- 2 years from the date of publication
- 6 months
- N/A

**Purpose**:

- Data collected for the purpose of ensuring transparency, proportionality, equal treatment of personal data
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**Other notes**:

- The data shall be kept during the period for which the user is actively using the wiki server without prejudice of eu-LISA backup policy (6 months on the primary location and 6 months on the secondary storage location of the eu-LISA wiki server).
- The logs are kept for 6 months.
<table>
<thead>
<tr>
<th>Date</th>
<th>Source</th>
<th>Entity</th>
<th>Purpose</th>
<th>Retention Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>22/02/2021</td>
<td>Telephony System</td>
<td>Corporate Services Unit</td>
<td>The purpose of the processing operation is to report the users' status and performance on their testing</td>
<td>N/A</td>
</tr>
<tr>
<td>22/02/2021</td>
<td>Test and Transition</td>
<td>Eu-LISA Security Unit</td>
<td>The purpose of the processing operation is to report the users' status and performance on their testing</td>
<td>N/A</td>
</tr>
<tr>
<td>22/02/2021</td>
<td>Stakeholder Relations</td>
<td>Test and Transition Unit</td>
<td>The purpose of the processing operation is to report the users' status and performance on their testing</td>
<td>N/A</td>
</tr>
<tr>
<td>22/02/2021</td>
<td>Executive director</td>
<td>Eu-LISA</td>
<td>The purpose of the processing operation is to report the users' status and performance on their testing</td>
<td>N/A</td>
</tr>
</tbody>
</table>

### Personal Data Processing

#### Personal Data in qTest

- **Purpose:** Providing security for users accessing the Test Tools (available on cloud) in the context of EES implementation.
- **Retention Period:** Eu-LISA keeps the data up to 5 years for auditing reasons and until new budget release.

#### Personal Data in eu-LISA Library

- **Purpose:** Ensuring the library functions and managing purchases, loans, and reservation holds for books, magazines, and other resources.
- **Retention Period:** At eu-LISA: Twenty (20) years, unless otherwise indicated for contributions.

#### Personal Data in eu-LISA Security

- **Purpose:** Processing personal information of the participants who attend security-related trainings.
- **Retention Period:** At eu-LISA: Twenty (20) years, unless otherwise indicated.

#### Personal Data in eu-LISA Library

- **Purpose:** Creating and managing surveys on various topics of interest to stakeholders of eu-LISA.
- **Retention Period:** At eu-LISA: Twenty (20) years, unless otherwise indicated.

### Technical Data

#### Personal Data in eu-LISA

- **Purpose:** Processing personal data to provide technical support, including Test Planning, Test Design, Test Implementation, Test Execution, Test Reporting.
- **Retention Period:** Eu-LISA keeps the data up to 5 years for auditing reasons and until new budget release.

#### Personal Data in eu-LISA Security

- **Purpose:** Processing personal data for security purposes.
- **Retention Period:** Name and contact details collected for Security Purposes shall be stored for up to 10 (ten) days from the date of collection unless further retention is necessary to assess a security event or fulfill a statutory requirement.

#### Personal Data in eu-LISA Library

- **Purpose:** Processing personal data to provide technical support.
- **Retention Period:** At eu-LISA: Twenty (20) years, unless otherwise indicated.

#### Personal Data in eu-LISA Security

- **Purpose:** Processing personal data for Service Purposes.
- **Retention Period:** Personal data collected for Service Purposes shall be stored up to the expiry of the contract.

### Legal Framework

- **Purpose:** Processing personal data under the terms of applicable EU and national laws, regulations, and best practices.
- **Retention Period:** Eu-LISA keeps the data up to 5 years for auditing reasons and until new budget release.

### Security

- **Purpose:** Ensuring the security and protection of personal data.
- **Retention Period:** Eu-LISA keeps the data up to 5 years for auditing reasons and until new budget release.

### Auditors

- **Purpose:** Auditors (ECA), European Data Protection Supervisor (EDPS), European Public Prosecutor Office (EPPO), European Anti-Fraud Office (OLAF).
- **Retention Period:** Auditors shall retain personal data in accordance with applicable laws and regulations.

### Transfer of Personal Data

- **Purpose:** Transferring personal data to third-party service providers.
- **Retention Period:** Personal data transferred: IP Address, name, surname, email address, username, affiliation, IP Address, user account data, content provided by the user: (e.g., upload file, send a message).

### Confidentiality

- **Purpose:** Ensuring the confidentiality of personal data.
- **Retention Period:** Eu-LISA keeps the data up to 5 years for auditing reasons and until new budget release.

### Intellectual Property

- **Purpose:** Protecting intellectual property rights.
- **Retention Period:** Eu-LISA keeps the data up to 5 years for auditing reasons and until new budget release.

### Archiving

- **Purpose:** Archiving personal data for future reference.
- **Retention Period:** Eu-LISA keeps the data up to 5 years for auditing reasons and until new budget release.

### Data Subject Rights

- **Purpose:** Ensuring data subjects have the right to access, rectify, restrict, or delete personal data.
- **Retention Period:** Eu-LISA keeps the data up to 5 years for auditing reasons and until new budget release.

### Data Subject Requests

- **Purpose:** Handling data subject requests, such as access, rectification, deletion, or restriction.
- **Retention Period:** Eu-LISA keeps the data up to 5 years for auditing reasons and until new budget release.

### Data Subject Complaints

- **Purpose:** Handling data subject complaints.
- **Retention Period:** Eu-LISA keeps the data up to 5 years for auditing reasons and until new budget release.

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- **Retention Period:** Eu-LISA keeps the data up to 5 years for auditing reasons and until new budget release.

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- **Purpose:** Handling data subject complaints.
- **Retention Period:** Eu-LISA keeps the data up to 5 years for auditing reasons and until new budget release.
<table>
<thead>
<tr>
<th><strong>Processing Activity</strong></th>
<th><strong>Purpose</strong></th>
<th><strong>Legal Basis</strong></th>
<th><strong>Categories of Data</strong></th>
<th><strong>Recipients</strong></th>
<th><strong>Storage Period</strong></th>
<th><strong>Security Measures</strong></th>
<th><strong>Transfer</strong></th>
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<tbody>
<tr>
<td>GDPR</td>
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<tr>
<td>Penetration testing and red</td>
<td>Security Unit</td>
<td>GDPR</td>
<td>GDPR</td>
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<td>Corporation</td>
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<tr>
<td>EU-LISA Events – Call for Enrolment for Qualified Member States Course</td>
<td>COVID19-Vaccination</td>
<td>GDPR</td>
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<td>GDPR</td>
<td>GDPR</td>
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<td>COVID19-Vaccination</td>
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<tr>
<td>COVID19-Vaccination</td>
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**Processing Activity**: GDPR

**Purpose**: GDPR

**Legal Basis**: GDPR

**Categories of Data**: GDPR

**Recipients**: GDPR

**Storage Period**: GDPR

**Security Measures**: GDPR

**Transfer**: GDPR

**Processing Activity**: Penetration testing and red

**Purpose**: Security Unit

**Legal Basis**: GDPR

**Categories of Data**: GDPR

**Recipients**: GDPR

**Storage Period**: GDPR

**Security Measures**: GDPR

**Transfer**: GDPR

**Processing Activity**: Corporation

**Purpose**: N/A

**Legal Basis**: N/A

**Categories of Data**: N/A

**Recipients**: N/A

**Storage Period**: N/A

**Security Measures**: N/A

**Transfer**: N/A

**Processing Activity**: EU-LISA Events – Call for Enrolment for Qualified Member States Course

**Purpose**: COVID19-Vaccination

**Legal Basis**: GDPR

**Categories of Data**: GDPR

**Recipients**: GDPR

**Storage Period**: GDPR

**Security Measures**: GDPR

**Transfer**: GDPR

**Purpose**: COVID19-Vaccination

**Legal Basis**: GDPR

**Categories of Data**: GDPR

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**Transfer**: GDPR

**Purpose**: COVID19-Vaccination

**Legal Basis**: GDPR

**Categories of Data**: GDPR

**Recipients**: GDPR

**Storage Period**: GDPR

**Security Measures**: GDPR

**Transfer**: GDPR

**Purpose**: COVID19-Vaccination

**Legal Basis**: GDPR

**Categories of Data**: GDPR

**Recipients**: GDPR

**Storage Period**: GDPR

**Security Measures**: GDPR

**Transfer**: GDPR

**Processing Activity**: GDPR

**Purpose**: GDPR

**Legal Basis**: GDPR

**Categories of Data**: GDPR

**Recipients**: GDPR

**Storage Period**: GDPR

**Security Measures**: GDPR

**Transfer**: GDPR
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<td>12/12/2019</td>
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<td>Event Type</td>
<td>Event Name</td>
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<td>Purpose</td>
<td>Processing Activity</td>
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<tr>
<td>Events</td>
<td>TAN - Tool Alerting</td>
<td>Communication and Information Assistant</td>
<td>Catering attendance list</td>
<td>eu-LISA Staff and other third-party</td>
</tr>
<tr>
<td>Events</td>
<td>eu-LISA Service Desk and Network Sector Staff, Security Sector Staff and TESTA-ng SOC Staff</td>
<td>03/05/2018</td>
<td>04/05/2017</td>
<td>30/04/2020</td>
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</tbody>
</table>

**Resources and Administration**

- To manage statutory staff and external staff (seconded national experts/interns/interims); to manage recruitment and teleworking.
- To manage statutory staff and external staff (seconded national experts/interns/interims); to manage recruitment and teleworking.
- Monitoring the departure of intramuros (end of Specific Contract or leaving before the end of Specific Contract).
- Notification on Allegro Monitoring application.
- Notification on the Emergency number - logs.
- Recruitment - Testing of interview and tests.
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<td>Case nr.</td>
<td>Unit</td>
<td>Data Subjects</td>
<td>Purposes</td>
<td>Law(s)</td>
<td>Dataset</td>
<td>Time Limitation</td>
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<tr>
<td>0019/2015</td>
<td>Security Unit</td>
<td>eu-LISA statutory staff, Other individuals</td>
<td>- Screen sharing to support presentations or working on documents. - Photos, video recording, sound recording and web-streaming where event participants and/or speakers appear.</td>
<td>- Article 27.1</td>
<td>eu-LISA Annual Conference</td>
<td>Data is retained for one year, till the next annual stakeholder reception of eu-LISA</td>
</tr>
<tr>
<td>0020/2015</td>
<td>Human Resources Unit</td>
<td>eu-LISA personnel</td>
<td>- Provision of internal audit services. - To enable selection procedures. - To enable access to the corporate email system, the corporate end-user workstations (logon access), the corporate end-user workstations (logon access).</td>
<td>- Article 27.1</td>
<td>EU-Login Accounts</td>
<td>Data in electronic format is retained according to the provisions in place for Agency data generally</td>
</tr>
<tr>
<td>0021/2015</td>
<td>Management and Applications Department Unit</td>
<td>Management and applications officers Network (SON)</td>
<td>- To comply with the common screening methodology to respond to the requirements set on the Framework. - To realize a study of the fingerprints capturing devices with a view to support the development of the EURODAC Strategy of the eu-LISA.</td>
<td>- Article 27.1</td>
<td>Login: Name, First Name, Corporate Email address; for management purpose collected: Department, Arrival date in the DG/agency, Departure date in the DG/agency</td>
<td>Data is being store for the entire period the data subjects they possess a valid eu-LISA ID badge, because of the purpose of the processing activity</td>
</tr>
<tr>
<td>0022/2015</td>
<td>Management and Applications Department Unit</td>
<td>Management and applications officers Network (SON)</td>
<td>- To enable access to the corporate email system, the corporate end-user workstations (logon access), the corporate end-user workstations (logon access).</td>
<td>- Article 27.1</td>
<td>Corporate IT Services Sector: network specialists/experts, system engineers, IT infrastructure officers</td>
<td>- The purpose of this processing activity is to organise and manage eu-LISA's Annual Conference.</td>
</tr>
<tr>
<td>0023/2015</td>
<td>Management and Applications Department Unit</td>
<td>Management and applications officers Network (SON)</td>
<td>- To enable access to the corporate email system, the corporate end-user workstations (logon access), the corporate end-user workstations (logon access).</td>
<td>- Article 27.1</td>
<td>Corporate IT Services Sector: network specialists/experts, system engineers</td>
<td>- The purpose of this processing activity is to organise and manage eu-LISA's Annual Conference.</td>
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<td>0024/2015</td>
<td>Management and Applications Department Unit</td>
<td>Management and applications officers Network (SON)</td>
<td>- To enable access to the corporate email system, the corporate end-user workstations (logon access), the corporate end-user workstations (logon access).</td>
<td>- Article 27.1</td>
<td>Corporate IT Services Sector: network specialists/experts, system engineers</td>
<td>- The purpose of this processing activity is to organise and manage eu-LISA's Annual Conference.</td>
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<td>0025/2015</td>
<td>Management and Applications Department Unit</td>
<td>Management and applications officers Network (SON)</td>
<td>- To enable access to the corporate email system, the corporate end-user workstations (logon access), the corporate end-user workstations (logon access).</td>
<td>- Article 27.1</td>
<td>Corporate IT Services Sector: network specialists/experts, system engineers</td>
<td>- The purpose of this processing activity is to organise and manage eu-LISA's Annual Conference.</td>
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**Notes:**
- Article 27.1 refers to the General Data Protection Regulation (GDPR).
- Data subjects are individuals whose data is being processed.
- Purposes include processing activities that are necessary or relevant to the purposes of the processing activity.
- Law(s) refer to the applicable legal framework for the processing activity.
- Dataset sections include details on the data collected, its purpose, and the time limitation for its retention.
- Time Limitation details specify how long data will be retained and the conditions for its destruction or anonymization.